

Fox West Academy Governance Council Meeting
Monday May 2, 2011
6:30 p.m.
Hortonville Middle School Library E120

AGENDA

1. Call to order and roll call
 - Council Members:
 - Barry Hoff
 - Zola Nimmer
 - Tori Mann
 - Kristi Compton
 - Jenni Koenecke (excused absence)
 - Kip Wenninger
 - Denise Nelson
 - Committee Leads - Anne Walker, Stephanie Halverson
 - Teaching Staff/Admin. Advisor – Greg Hall, John Brattlund, Dan Lundstrom
2. Affirmation of public notice
 - A. Notice of the meeting was posted at the Greenville Elementary, Greenville Middle, Hortonville Elementary, Hortonville Middle, Hortonville High schools, Hortonville Public Library, and the Fox West Academy website (www.foxwestacademy.org). Notice of the meeting was sent to the Appleton Post-Crescent, Post-Crescent West and County Post East.
3. Review and approve minutes of April 4, 2011 – approved as written. Previous agendas and minutes are now posted on the website.
4. Review financial status
 - A. Financial summary – Working on developing a summary format that is easier to review and will aid the process of summing actual cost, pending items and forecasted spending. Invoices will be hyperlinked for easy retrieval. This summary will also aid development of progress updates with DPI. Starting process of budgeting money for committee work in next school year. Next step will be to develop the appropriate policies relating to finances.
 - B. Approval of Vouchers
 - Classroom remodeling proposal – Proposal approved by consensus to move forward with the Delsman Construction bid. Will share as an informational update to the HASD Board of Education at May 9 meeting.
5. Presentations by District residents / Comments from Public – none.
6. Executive Committee Reports
 - A. Update on discussions with Dr. Schmidt –In light of budgetary discussions, reviewed and discussed the need to stay with the proposed number of teachers and students planned for the initial year given it is the first year working with this educational model. Also, planning an update with the HASD Board to review any questions regarding budgetary concerns for the upcoming school year.
 - B. Review April 25th training session-Kristi followed up with HHS contacts on the Diversity Scholars program and the opportunity it could offer for HHS students. HHS is interested and Kristi will follow up with Chris from Diversity Scholars.

- C. Policy development discussion – Based on the training, initiated work on policy development. A draft list of policy categories has been started. Target policy completion by start of school year so council approval is targeted for July or August.
 - D. Other -Need to consider scheduling a parent/student informational meeting (or meet and greet) prior to the end of the school year. Dan to send an email to all families asking what questions they have and to survey interest in this type of meeting. Greg to organize the meeting.
 - Additionally, reviewed the concept of an annual timeline and agreed to proceed. Will add additional tasks to the “standing item” section and add a “short-term/yearly” section. Targeting a more refined version of tasks and timeline to review at June meeting.
7. Charter Staff Reports
- A. Planning process update
 - Trainings attended - Reviewed upcoming training planned for staff members.
 - Task lists and timeline –Compiling the task list and will let committees know of training items related to their objectives.
 - B. Review charter addendum – Greg shared clarifications from the DPI on addendums needed. Reviewed the draft addendums. Council to review and provide any suggested revisions to Greg. Addendums will need to be reviewed and approved by the HASD Board of Education – suggested May 23 or early June meeting. Greg to follow up with Dr. Schmidt on timing.
 - C. Building budget allocations –Reviewed the planned allocations.
 - D. Other – Reviewed number of Special Ed and GATE students as a follow up to previous discussions of student demographics. The 2011-2012 enrollment includes 6 Special Ed and 9 Gifted and Talented (GATE) students.
8. Professional Development Opportunities / Equipment Purchases – covered previously.
9. Committee Reports
- A. Marketing and Public Relations – Restarting logo design development and initiating a design brief. Dan and Greg to check on what other schools have for signage. Additional council ideas include having an article in the district newsletter and the area newspapers (during the summer), thinking through additional promotional items (potentially an item available for the May meet and greet) and developing a promotional brochure for community partnerships.
 - B. Innovations and Development - no update at this time.
 - C. Curriculum – Continued work on essential skills rubric and training with Jan Bontz.
 - D. Community Partnerships – Contacted Bubolz and Trout Museum of Art (formerly Appleton Art Museum) to identify contacts for future reference.
10. New Business - none
11. Informational Items - none
12. Upcoming Events
- A. May 9 – HASD Board discussion for 2011-2012 (Greg & Barry attending)
 - B. May 18 – Teaching Team Development – Jan Bontz
 - C. June 6 – FWA Governance Council meeting
 - D. June 9 – Community Focus with Jan Bontz and Darlene Machtan
 - E. June 10 – Project Foundry training with Shane Krukowski
13. Motion to Adjourn